



**Rutland County Council**  
Catmose, Oakham, Rutland, LE15 6HP  
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## **FORWARD PLAN OF CABINET AND COUNCIL DECISIONS**

The Council is required to give at least 28 clear days' notice of the making of key decisions.

**This Forward Plan sets out matters which will be the subject of a Council or Cabinet decision and any Key decision to be taken by the Cabinet on the dates indicated. The Forward Plan includes ALL reports to be considered by the Cabinet including those which make recommendations to subsequent meetings of the full Council.**

**The Cabinet is made up of the following members of the Rutland County Council:**

Mr O Hemsley	-	Leader and Portfolio Holder for Rutland One Public Estate & Growth, Tourism & Economic Development, Communications, Resources (other than Finance)
Mr G Brown	-	Deputy Leader and Portfolio Holder for Environment, Planning, Property, and Finance
Mrs L Stephenson	-	Portfolio Holder for Culture and Leisure, Highways, Transportation & Road Safety
Mr A Walters	-	Portfolio Holder for Safeguarding – Adults, Public Health, Health Commissioning & Community Safety
Mr D Wilby	-	Portfolio Holder for Lifelong Learning, Early Years, Special Educational Needs & Disabilities, Inclusion, and Safeguarding – Children & Young People

**Key decisions relate to those executive decisions which are likely to:**

- result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the local authority.

**NB: Not all decisions to be taken by the Cabinet will be key decisions.**

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a weekly basis. The dates detailed within the Plan are subject to change. Any comments or questions should be submitted in writing and addressed to the Reporting Officer specified in the Plan. General enquiries about the Plan itself should be addressed to the Governance Team, Tel: 01572 722577 or e-mail [governance@rutland.gov.uk](mailto:governance@rutland.gov.uk)

The Plan indicates those matters which the Cabinet or Council intends to consider in private. **Any representations regarding the intention to consider a key decision in private, either wholly or partly, should be submitted in writing to the Chief Executive. To enable the Cabinet to consider and publish its response to a representation, the submission should be received no later than 4.30pm on the day before the Cabinet meeting which is prior to the meeting at which the key decision is due to be made.** It should be noted that in most cases the final decision on whether to go into private session will be made by the Cabinet at the meeting when the key decision is due to be considered.

Members of the public are invited to attend any of the meetings listed in the Plan. The documents listed can be viewed free of charge at the Council's offices at the address above or on the website [www.rutland.gov.uk](http://www.rutland.gov.uk). Hard copies can be provided upon request to Customer Services, Tel: 01572 722577 or e-mail: [enquiries@rutland.gov.uk](mailto:enquiries@rutland.gov.uk) and upon payment of copying and postage charges. Relevant documents other than those listed may be submitted to the Council or Cabinet. Viewing and the provision of hard copies is as above.

All decisions will be posted on the Council's website, as above, and on the notice board in Customer Services at the Council's offices.

\*\* The reference number indicates the date the item first appeared on the Forward Plan.

\* Scrutiny Committee Remit indicates the relevant Scrutiny Committee jurisdiction for each report. Each Scrutiny Committee will decide which items to take forward as Agenda items through consideration of the current Forward Plan at respective Scrutiny Committee Meetings.

**FORWARD PLAN**  
Publication date 13 September 2019

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER **	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
<b>September</b>								
17 Sep 2019	<b>Library Stock Procurement -</b> Consideration of participation in a consortium to procure library stock, and award of any subsequent contracts.	Cabinet	No		Strategic Director for Places (Mr R Clayton)	FP/120719	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
17 Sep 2019	<b>Progress Update on St George's Barracks</b>	Cabinet	No		Chief Executive (Mrs H Briggs)	FP/260419	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
17 Sep 2019	<b>Rutland Adult Learning and Skills (RALSS) -</b> To consider the approval of the recommissioning of Rutland Adult Learning and Skills (RALSS)	Cabinet	Yes		Strategic Director for People (Ms G Curtis)	FP/010319	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Children and Young People Scrutiny Committee

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17 Sep 2019	<b>Term Maintenance Contract Renewal</b> - In accordance with the conditions of the Term Maintenance Contract with Tarmac, approval is sought for the contract extension for contract year 9 (2021 to 2022).	Cabinet	Yes		Strategic Director for Places (Mr C Capps)	FP/280619	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
<b>October</b>								
<b>14 OCT 2019</b>	<b>Council</b>	<b>COUNCIL</b>				FP/020819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
15 Oct 2019	<b>Award of Contract for the provision of full fibre (gigabit capable) network upgrades to public sector buildings in Rutland</b>	Cabinet	Yes		Chief Executive (Ms L Kingsley)	FP/060919	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
15 Oct 2019	<b>Children with Disabilities - Legal Status</b>	Cabinet	Yes		Strategic Director for People (Ms B Caffrey)	FP/090819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Children and Young People Scrutiny Committee
15 Oct 2019	<b>Corporate Plan</b>	Cabinet	Yes		Chief Executive (Mrs H Briggs)	FP/090819	It is not anticipated that there will be any documents other than the report and relevant	All

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							appendices to be published	
15 Oct 2019 <b>11 NOV 2019</b>	<b>Council Tax - Empty Homes Premium -</b> To recommend the Council Tax Premium for long term empty homes with effect from 1st April 2020.	Cabinet <b>COUNCIL</b>	Yes		Strategic Director for Resources (Mrs A Grinney)	FP/060919	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
15 Oct 2019	<b>Highway Asset Management Plan Review -</b> Approval is sought for the revised Highway Asset Management Plan	Cabinet	Yes		Strategic Director for Places (Mr C Capps)	FP/280619	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
15 Oct 2019 <b>11 NOV 2019</b>	<b>Integrated Transport Capital Programme -</b> Integrated transport capital programme update and funding authorisation – including an update on and additional improvements to the highway and transport working group.	Cabinet <b>COUNCIL</b>	Yes		Strategic Director for Places (Dr R Johnson)	FP/020819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
15 Oct 2019	<b>Progress Update on St George's Barracks</b>	Cabinet	No		Chief Executive (Mrs H Briggs)	FP/260419	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee

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15 Oct 2019	<b>Proposed Development at Stamford North -</b> To consider the Draft Development Brief Supplementary Planning Documents and Statement of Common Ground	Cabinet	Yes		Strategic Director for Places (Mr R Ranson)	FP/010319	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
15 Oct 2019	<b>Quarter 1 Performance Management Report -</b> To report on the Council's performance for the first quarter of 2019/20	Cabinet	No		Chief Executive (Mrs H Briggs)	FP/230819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	All
<b>November</b>								
<b>11 NOV 2019</b>	<b>Cabinet Recommendations to Council -</b> <ul style="list-style-type: none"> <li>• Integrated Transport Capital Programme</li> <li>• Council Tax – Empty Homes Premium</li> </ul>	<b>COUNCIL</b>				FP/020819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
19 Nov 2019	<b>Mid-Year Treasury Management Report -</b> An update on Treasury Management performance for 2019/20.	Cabinet	No		Strategic Director for Resources (Mr S Della Rocca)	FP/090819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee

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19 Nov 2019	<b>Progress Update on St George's Barracks</b>	Cabinet	No		Chief Executive (Mrs H Briggs)	FP/230819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
19 Nov 2019	<b>Quarter 2 Finance Management Report -</b> To inform on how the Council is performing against its revenue and capital budgets.	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/090819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
<b>December</b>								
17 Dec 2019	<b>Performance Management Framework -</b> Approval is sought for the highways performance management framework in accordance with the requirements of the Department for Transport's Highways Incentive Scheme.	Cabinet	Yes		Strategic Director for Places (Mr C Capps)	FP/020819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
17 Dec 2019	<b>Progress Update on St George's Barracks</b>	Cabinet	No		Chief Executive (Mrs H Briggs)	FP/230819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee

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17 Dec 2019	<b>Road Safety Strategy</b>	Cabinet	Yes		Strategic Director for Places (Dr R Johnson)	FP/020819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
17 Dec 2019	<b>Skid Strategy -</b> Approval is sought for the road surface wet skid policy.	Cabinet	Yes		Strategic Director for Places (Mr C Capps)	FP/020819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
<b>January</b>								
14 Jan 2020	<b>Draft 2020/21 Revenue and Capital Budget -</b> To approve the draft 2020/21 revenue and capital budget for consultation.	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/090819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
14 Jan 2020	<b>Highway Capital Maintenance Programmes 2020/21 -</b> Approval is sought for the 20/21 Highways Capital Maintenance Programme.	Cabinet	Yes		Strategic Director for Places (Mr C Capps)	FP/020819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
14 Jan 2020	<b>Progress Update on St George's Barracks</b>	Cabinet	No		Chief Executive (Mrs H Briggs)	FP/230819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee

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14 Jan 2020	<b>Treasury Management Strategy -</b> To approve the Treasury Management Strategy (Investment Strategy, Borrowing Strategy) which sets a framework for the Council's investment and borrowing activity for 2020/21.	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/090819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
<b>20 JAN 2020</b>	<b>Council</b>	<b>COUNCIL</b>				FP/020819	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
<b>February</b>								
18 Feb 2020	<b>Final 2020/21 Revenue and Capital Budget</b>	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/060919	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
18 Feb 2020	<b>Procurement of Home to School Transport Services and Award of Contracts for 2020/21-2024/25</b>	Cabinet	Yes		Strategic Director for Places (Dr R Johnson)	FP/060919	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee



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18 Feb 2020	<b>Procurement of Public Bus Services</b>	Cabinet	Yes		Strategic Director for Places (Dr R Johnson)	FP/060919	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
18 Feb 2020	<b>Progress Update on St George's Barracks</b>	Cabinet	No		Chief Executive (Mrs H Briggs)	FP/060919	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
<b>24 FEB 2020</b>	<b>Council Tax Resolution</b>	<b>COUNCIL</b>				FP/060919	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee